

**Expense Reimbursement Form**

Please circle if this is for **Guild** or **Quilt Show** account.

Date:

Payee:

Amount:

Type of Expense (Budget Category):

Invoice or Receipt Attached:

Requested by:

Special Instructions:

Method of Payment: **E-transfer** or **Cheque** please circle

Email address for E-transfer:

Mailing address for cheque: